

KENDALL TOWN BOARD
Tuesday, March 19, 2024 7:00 p.m.
Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammaratta called the meeting to order at 7:00 p.m., and led the Pledge of Allegiance.

ROLL CALL

Councilman Bentley	present
Councilwoman Flow	present
Councilman Jennings	present
Councilman Martin	absent
Supervisor Cammarata	present

SUPERVISOR’S REMARKS

The AFR (annual financial report), which was formerly known as the AUD (annual update document), is an 80+ page document which is due each year by the 28th of February to the NYS Comptroller’s Office. Allied CPA completed the document and submitted it on time in our behalf.

Kendall has been awarded funding for its sewer project through a unanimous decision by the REDI Commission.

We also received \$21,000, through a JCAP award toward repairing the septic system at the Town Hall. Many thanks to Judge Kluth and Councilperson Barb Flow for your hard work in obtaining this grant.

Curtis Park is officially owned by the town.

Councilperson Flow recommended accepting the February 20, 2024 meeting minutes. All were in agreement.

CORRESPONDENCE

- Webster Schubel Meier Elder Law – recorded deed for 1223 Countyline Road (Curtis Park)
- Kendall Central School District – request for use of Town Hall for school election
- Orleans County Board of Elections - Presidential Primary Election instructions

Special speaker Sandra Shaw, from the Community Free Library

Ms. Shaw is the Director of the Community Free Library in Holley. She wanted us to know that the library has eclipse information and glasses for watching the spectacle safely, free of charge.

The library is holding its annual fundraising wine tasting event. The proceeds go to fund summer children programs. There are multiple programs available for all age groups, particularly during the summer. The event showcases local markets and artisans and a local musician. It will be held April 26th.

PUBLIC COMMENT

Truda Slocum asked if the map is ready of where the next water line will be run.

Supervisor Cammarata said no. The objective is to hook up as many residents as possible. The engineering firm is helping to determine the areas to be covered. MCWA will have to sign off if any “dead-ending” rather than “looping” is necessary.

Mrs. Slocum asked how many roads have submitted petitions to the Board.

Supervisor Cammarata said Center Road was first, and there have been several. The final decision is only partially based on this. The USDA standards must be met for funding, and it must be affordable. Everyone on the Board is and has been working to achieve the best results.

Tonya Lustumbo expressed thanks for the sewer project news, and asked what the next step is for the residents.

Supervisor Cammarata said for the board, there is a meeting next week with the engineers. A lot of things are happening behind the scenes and are working in parallel.

The goal is to have a Q&A, probably in May, with the engineers and the Attorney for the Town to answer questions. All affected residents are strongly encouraged to attend. There will be notaries on hand to prepare easements, and maybe stakes to mark current septic systems and/or meter placement.

REPORTS OF COMMITTEES, BOARDS AND DEPARTMENT HEADS

Standing Committees

Public Safety/Emergency Services & Occupational Safety – Martin

Buildings & Grounds – Martin

Highway – Martin

No report

Supervisor Cammarata reminded all that the workplace and sexual harassment training is mandatory each year.

Community Relations - Flow

Culture & Recreation – Flow

Information Services – Flow

April 8, 2024 the KFD will be holding an eclipse party.

Recreation registration for summer programs closes March 29th.

Human Resources and Ethics – Bentley

Employee Benefits – Bentley

No report

Someone must be named as the HR representative for harassment.

Planning, Zoning & Agriculture – Jennings/Bentley

Finance, Taxes & Special Districts – Cammarata

No report given.

The Zoning Board of Appeals Chairman asked to have it said that Town Board meeting minutes take too long to be uploaded to the website.

Other councilpersons mentioned that Planning and ZBA minutes also take too long.

The Clerk said the Town Board minutes notes and recordings (if recorded), are available immediately following a meeting. Minutes are not posted until after acceptance.

It was suggested that a draft version be published to the web, subject to change.

Orleans County Legislature – John Fitzak

The influx of eclipse visitors to our area may result in communication difficulties.

Residents are encouraged to stock up early to avoid roads and stores over the weekend. There are all weekend events at the Fairgrounds.

The shared service meeting and Association of Municipalities meeting will be held to present the draft of the District Court proposal. The formation of a District Court will be decided by vote at the General Election in November.

Boards

Planning Board – B. Newell, Chair – no report submitted

Zoning Board – P. Bolton, Chair – no report submitted

Department Heads

Assessor – L. Hewitt – no report

Code Enforcement – P. Hennekey

Annual training has been completed.

A permit request for a communication tower (broadband services) has been submitted. This will be sent to the Planning Board.

STR applications are being processed.

A new home build permit was issued.

Highway – E. Maxon

Winter cleanup has started.

A burn of brush was conducted at Woodchuck Alley.

Eric would like to add signs threatening higher fines for commercial brush dumping at the residential brush dumping area on Woodchuck Alley.

Shop improvement work continues.

The new computer is expected this week.
The money for the scrap cleanup should be received by month end.
A town wide brush pickup will be conducted in May, pending dry enough weather.

Historian – L. Richardson – annual 2023 report submitted
Recreation – M. Werth / E. Rodas - no report submitted
Town Clerk A. Richardson – written report submitted
Town Justice – D. Kluth – no report submitted
Supervisor – A. Cammarata – written report submitted

RESOLUTIONS

Jennings made the following motion, which was seconded by Bentley:

RESOLUTION 46-0324 BUDGET AMENDMENT JCAP GRANT

Whereas, the Town of Kendall Justice Court has received a JCAP Grant in the amount of \$21,264.00, the awarded monies will be disbursed as follows: \$20,205.00 to be used for an upgrade to the Kendall Town Hall Septic System and \$1,059.00 will be used for bookcases & storage cabinets.

ALSO, BE IT RESOLVED to increase General Revenue Account A2770.31 by \$21,264.00, and to increase General Expense Account A1110.42 by \$21,264.00, to reflect this grant award.

A vote resulted in all ayes, Motion carried.

Bentley made the following motion, which was seconded by Jennings:

RESOLUTION 47-0324 BUDGET TRANSFER

BE IT RESOLVED, to make a General Account Transfer of \$245.00 from account A1620.41 to account A1620.20.

A vote resulted in all ayes, Motion carried.

Jennings made the following motion, which was seconded by Flow:

RESOLUTION 48-0324 AUTHORIZING THE EXECUTION OF AGREEMENT 284 TO EXPEND HIGHWAY MONEYS

WHEREAS, the Kendall Town Board and the Highway Superintendent have agreed to set aside the amount of \$ 109,160 for general repairs and \$ 278,000 for permanent improvements, and to undertake the specific improvements set forth in the agreement attached; and,

WHEREAS, this agreement is to be executed in furtherance of the provisions of Section 284 of the New York State Highway Law; and,

WHEREAS, the Town Board has determined that it is in the best interest of the Town to authorize the execution of the attached agreement, and,

WHEREAS, the execution of the agreement to spend Town Highway Funds for repairs and improvements to Town of Kendall roads is hereby determined not to have a significant effect on the environment, so now, Therefore, be it

RESOLVED, that the Town Supervisor, Town Board members and Highway Superintendent be authorized to execute the attached Agreement to spend Town Highway Funds.

A vote resulted in all ayes, Motion carried.

Flow made the following motion, which was seconded by Bentley:

RESOLUTION 49-0324 BUDGET MODIFICATION TO THE WASTEWATER PROJECT

BE IT RESOLVED, the Kendall Town Board authorizes Supervisor Cammarata to sign a budget modification (increase) agreement, at the request of LaBella Associates of \$53,690.00. This is arisen from N.Y. State Parks requiring us to relocate the sanitary force main within their right of way, adding costs for additional survey work, grant funding assistance and wetland delineation and permitting.

A vote resulted in all ayes, Motion carried.

Jennings made the following motion, which was seconded by Flow:

RESOLUTION 50-0324 MAY MEETING DATE CHANGE

BE IT RESOLVED, to change the Kendall Town Board's meeting scheduled for Tuesday, May 21, 2024 at the Kendall Town Hall at 7:00 p.m. to Thursday, May 23, at 7:00 p.m., to accommodate the Kendall School District's request to hold its election at the Kendall Town Hall.

This change will be noticed in the Town's official newspaper, on its website and posted on the Town Clerk's notice board.

A vote resulted in all ayes, Motion carried.

Bentley made the following motion, which was seconded by Jennings:

RESOLUTION 51-0324 CANCELLING APRIL WORKSESSION

Whereas the Presidential Primary Election is scheduled for April 2, 2024, and will be held at the Kendall Town Hall, and

Whereas that is the date on which a Kendall Town Board Work Session Meeting is scheduled, so now therefore,

Be it resolved to cancel said work session.

Further, this cancellation will be noticed in the Town's official newspaper, on its website and posted on the Town Clerk's notice board.

A vote resulted in all ayes, Motion carried.

Flow made the following motion, which was seconded by Jennings:

RESOLUTION 52-0324 WAIVER OF OPEN CONTAINER LAW

Be it resolved that the Town of Kendall Open Container Ordinance be waived during the festivities related to the solar eclipse on April 8, 2024, from noon until 9:00 p.m.

This waiver shall cover an area 1 mile South and 1 mile East of the intersection of Kenmor Road and Kendall Road, and

Further, such waiver is in effect only on the specified date and time set for herein and only in the geographical area described herein.

A vote resulted in all ayes, Motion carried.

Councilman Jennings motioned to accept the payment of claims, as presented. This was seconded by Councilman Bentley. All were in agreement. Pay the bills.

PAYMENT OF CLAIMS

General Fund	Abstract 3	\$ 16,691.84	Vouchers 110-151
Highway Fund	Abstract 3	\$ 9,469.94	Vouchers 113,147,152-167
Light District One	Abstract 3	\$ 386.58	Voucher 139
Light District Two	Abstract 3	\$ 244.85	Voucher 139
Light District Three	Abstract 3	\$ 123.88	Voucher 139
Water District Six	Abstract 3	<u>\$ 600.69</u>	Vouchers 148,168,169
	TOTAL:	\$ 27,517.78	

PENDING ISSUES

Morton Union Cemetery

A check for \$8,000 from NYS Unclaimed Funds has been received. The funds from the NYS Cemetery Association have not been received yet.

Sewer Project

Previously discussed

Woodchuck Alley Brush Dump

A \$1000 fine has been suggested. The Supervisor will research whether this can be done by simple resolution or a new law must be enacted.

G & G update on water surveys

Work is nearly complete for submission to the USDA approval.

NEW BUSINESS

Community committee formation for Curtis Park utilization

Councilwoman Flow would like to seek widespread representation so that varied demographics have a say in the use of this public property.

March 28th at 3:00 p.m. is the bid opening for the septic system at the Town Hall.

Memorial Day Observance – Councilman Bentley will co-ordinate this effort.

THE TOWN HALL WILL BE CLOSED ON APRIL 8, 2024 TO OBSERVE THE TOTAL ECLIPSE OF THE SUN.

Councilwoman Flow made a motion to recess this meeting until April 1, 2024, at 7:00 p.m. Seconded by Councilman Jennings. All ayes. Meeting recessed at 8:00 p.m.

Respectfully Submitted,

Amy K. Richardson