

KENDALL TOWN BOARD

Tuesday, October 15, 2024 7:00 pm

Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammarata called the meeting to order at 7:03 pm, referencing fire exits, asking that cell phones be silenced, and leading the Pledge of Allegiance.

The roll was called and all board members were present – Bentley, Flow, Jennings, Martin and Cammarata.

SUPERVISOR'S COMMENTS

In the last month, the Kendall Town Board has been extremely busy. We reviewed the 2025 Town Budget moving forward from a status of tentative to preliminary. A public hearing is scheduled for early November. The goal is to keep the tax rate low, as Kendall has the lowest tax rate in the county.

We are also working on the two largest projects the town has ever enacted upon, that being: Sewer District #1 and Water District #11. The goal of the Kendall Town Board is to enrich the lives of residents and provide services. It is a drawn out process and baby steps are being taken, but we are going to get it accomplished.

ACCEPTANCE OF MINUTES

Councilman Martin moved that the minutes from September 17, 2024 be accepted. Councilman Bentley seconded the motion. The motion was carried unanimously.

CORRESPONDENCE

A letter from the Orleans County Board of Election was received inquiring about back up power for Election Day. The generator is functional and up to par. Thank you to Councilman Martin for following up with that.

A quote from Allied was received for 2025 auditing services, including the Justice and Annual Update Report.

A quote was also received from Burke for 2025 services regarding the GASB-75, which is required by the state and will be completed as part of the audit.

A complaint was received from the US Department of Housing and Urban Development and is being addressed.

PUBLIC COMMENT

Supervisor Cammarata opened the meeting for public comment.

Truda Slocum asked for an update on the grant from Schumer.

Supervisor Cammarata checked on the status several days before and while the town is still in the running to receive the grant funds, because the Federal government's fiscal year begins on October 1st, there has not been progress so far.

Truda also asked about the map of houses that will be included in the Water District.

Supervisor Cammarata stated that the map has been completed and is being verified to ensure the income surveys match the map.

Councilwoman Flow will share the potential number of houses included with Ms. Slocum after the meeting.

Supervisor Cammarata closed the meeting for public comment.

REPORTS OF COMMITTEES, BOARDS, AND DEPARTMENT HEADS

STANDING COMMITTEES

Councilman Martin reported that all surveyor's quotes have been received and that a resolution will be made to have a survey done of Curtis Park and a date will be scheduled for that. He also contacted the Kendall Highway Department about the New York State contracts and that he and the Highway Department are both looking into it. The State's website is not user-friendly for finding answers. The solar lights for the cemeteries have arrived and will be installed ASAP along with flags.

Councilwoman Flow reported that Orleans County Family Night went very well, with over 300 families in attendance. The Scarecrow Festival also went well, with excellent weather. She wants to get information about early voting dates and times on the Town Website.

Councilman Bentley reported that there have been new enrollments in the insurance plan by employees and that deferred comp for employees is being waited on.

Councilman Jennings reported that the Planning Board met and have been making progress on the Comprehensive Plan and Agricultural Plan and are forming a committee of residents to help give opinions on what they would like to see included in the plan. A consulting company is being sought for composing the document.

In the waterfront district, some aspects of the code regulations do not accurately reflect different lot sizes in the district, for example accessory structure size restrictions reflect the limitations of smaller lots and don't make accommodation for larger lots. Currently in the waterfront district, livestock are not permitted and that is being discussed and possibly reconsidered.

Eric Maxon will be letting him know what projects need to be done at the Highway Department that could qualify for grant funding.

He had a Zoom meeting with a representative from National Grid to discuss the possibility of having Electric Vehicle charging stations. Since Curtis Park doesn't have a parking lot, it's not possible to start plans for putting charging stations in there, but there is a possibility that one can be put in at the Town Hall. More information to follow.

ORLEANS COUNTY LEGISLATURE

John Fitzak reported that there will be a Drug Take Back day on October 26th from 10am -2pm at the Public Safety building. The County Clerk's new records recording system on October 1st to reduce paper use and to make recordkeeping easier. The County Planning Department is looking into a county-wide coastline protection district, working with the Genesee Fingerlakes Regional Planning Council. April 15th 2025 is the county's Bicentennial. The committee has a preliminary schedule of events online and will be reaching out to towns for participation, including purchasing and installing painted statues of oxen throughout the county.

DEPARTMENT HEADS

Paul Hennekey reported that there is construction of a new house on Creek Road and two more possible.

Eric Maxon reported that the Highway Department is finishing a culvert project on Thompson Drive. There will be an increase in paperwork in the upcoming month. The cemeteries are being mown and he isn't sure how many more times the grass will need to be cut this season.

The Town Clerk's, Town Justice's, and Supervisor's written reports were all submitted.

RESOLUTIONS

RESOLUTION 77-1024 BUDGET TRANSFERS

Councilwoman Flow made the following motion:

BE IT RESOLVED, to decrease the Kendall Highway Account, DA5140.40, Brush & Weeds, Contractual, by \$2,580.60 and increase DA5110.40, Maintenance of Streets, by \$2,580.60, and

To decrease account A7310.42, Contractual Disadvantaged, by \$330.00, and to increase A7310.40, Youth Program Contractual, by \$170.00 and A7310.11, Extra Help Contractual, by \$160.00, and also,

To decrease account A1355.12, Assessor's Extra Help by \$72.98, and increase A1355.40, Assessor's Contractual, by \$72.98, and

To decrease account A1620.10, Building PS, by \$900.00 and to increase account A1620.40, Town Hall Contractual, by \$900.00, and

To decrease account A1440.40, Engineer's Expense by \$1,000.00, and increase A1620.42, Building Information Tech, by \$1000.00.

The motion was seconded by Councilman Bentley and was carried unanimously.

RESOLUTION: 78-1024 AMBULANCE CONTRACT 2025-2027

Councilman Jennings made the following motion:

Whereas, the Town of Kendall needs to provide ambulance service for its residents, and

Whereas, Supervisor Cammarata and Councilman Jennings attended several meetings to review all options for the best price and value ambulance service of those available,

NOW BE IT RESOLVED, The Kendall Town Board authorizes Supervisor Cammarata to sign the ambulance contract, which is a three (3) year contract with the awarded ambulance company in accordance with the six (6) other Orleans County Towns, that make up the consortium.

The motion was seconded by Councilman Bentley.

Councilwoman Flow asked why there was no name of what ambulance service won the bid.

Supervisor Cammarata responded that the winner of the bid would not be determined until November and that the resolution was to give him the authority to sign a contract with whatever provider that will be.

The motion came to a vote and was carried unanimously.

RESOLUTION 79-1024 Survey for Curtis Park

Councilman Bentley made the following motion:

Be It Resolved, that the Kendall Town Board authorizes Supervisor Cammarata to sign an agreement with Schultz Associates Engineers and Land Surveyors, P.C., located at 129 S. Union Street, P O Box 89, Spencerport, N.Y. 14559, at a cost of \$2,500.00, to provide surveying services for the property recently obtained by the Town, known as Curtis Park, on Countyline Road.

Councilwoman Flow seconded the motion and it was carried unanimously.

PAYMENT OF CLAIMS

Councilman Martin made the motion to accept the payment of claims.

General Fund Abstract 10 \$ 8,839.37 Vouchers 539-562

Highway Fund Abstract 10 \$ 45,448.28 Vouchers 540,543,561,563-576

Light District One Abstract 10 \$ 384.55 Voucher 554

Light District Two Abstract 10 \$ 243.55 Voucher 554

Light District Three Abstract 10 \$ 121.13 Voucher 554

Water District Six Abstract 10 \$ 2,334.32 Vouchers 562,577-579

Water District Seven Abstract 10 \$ 1,973.12 Voucher 580

Water District Nine Abstract 10 \$ 1,023.30 Voucher 577

TOTAL: \$ 60,367.62

The motion was seconded by Councilman Jennings and was carried unanimously.

PENDING ISSUES

Supervisor Cammarata and Councilwoman Flow read a letter from the Office of Unclaimed Funds dated September 30th stating that the claim for unclaimed funds was approved and a check amounting to \$9,343.82 would be mailed, however no check has been received, so Supervisor Cammarata will follow up.

Supervisor Cammarata reported that the progress with the Sewer District continues.

Councilman Bentley reported that letters have been sent to various groups in the town about the Semi-centennial Celebrations. Information about the town newsletter was included in that.

Supervisor Cammarata reported that there was a meeting with LaBella regarding the ARPA Funding. The funding is available and paperwork will be done to finalize which projects the Town is seeking the funding for.

Councilwoman Flow moved to recess the meeting until November 7th, 2024 immediately after the 2025 Budget Hearing.

The motion was seconded by Councilman Jennings and was carried unanimously.

The meeting was recessed at 7:40pm.

Minutes prepared by Lydia Richardson, Deputy Town Clerk