

**TOWN OF KENDALL PLANNING BOARD
MEETING MINUTES**

Tuesday, December 19, 2024 at 7:00 p.m.

ROLL CALL:	Chairman Bruce	- present
Newell		- present
	Jeff Conte	-present
	Phil D'Agostino	- present
	Jon Gainer	-present
	Mindy Zyra	- absent
	Andrew Kludt, Alt.	

Also present: Hilary Moore, 37 County Line Rd, Hamlin, Code Enforcement Officer Hennekey and Recording Secretary Bakutis.

Chairman Newell called the meeting to order 7:00 p.m.

PUBLIC HEARING ON THE APPLICATION OF SANDRA W. PERAGINE FOR MINOR SUBDIVISION -TAX ID #11.-1-12.1

Chairman Newell opened the Public Hearing at 7:00pm. He read the public notice:

Notice is hereby given that a public hearing will be held by the Planning Board of the Town of Kendall at their rescheduled December meeting on Thursday, December 19, 2024 at 7:00 p.m. at the Kendall Town Hall, 1873 Kendall Road, to consider the application of Sandra W. Peragine, 29 Monroe Orleans County Line Road, for a minor subdivision of Tax ID parcel 11.-1-12.1. Property is zoned Waterfront Residential (WR). All persons wishing to speak will be heard at this time. A copy of the application is available for review at the Town of Kendall Clerks Office.

Chairman Bruce Newell.
Town of Kendall Planning Board

There was no public comment Chairman Newell asked if there were any concerns from the members of the board, there were none. The board reviewed the minor subdivision application and had a brief discussion. Chairman Newell closed the public hearing at 7:10 p.m. and asked for a motion to approve. Phil D'Agostino motioned to approve the application of Sandra W. Peragine, 29 Monroe Orleans County Line Road, for a minor subdivision of Tax ID parcel 11.-1-12.1, seconded by Mindy Zyra. Jon Gainer abstained. The application for the minor subdivision was approved 4-0.

OLD/ACTIVE BUSINESS:

- a) Comprehensive Master Plan/AG & Farmland Plan - Chairman Newell said there is nothing new to report other than receiving clarification on running the two simultaneously and only having to produce one report for the Comprehensive Master Plan and AG & Farmland Plan. Each department will not require a separate report.

1. They are still taking nominations to be on the Project Advisory Committee if anyone is interested or know of anyone who may be interested, please inform Chairman Newell or Supervisor Cammarata.
 - ii. Consultant Selection - Chairman Newel, Supervisor Commarata, and Planning Board member Mindy Zyra met with the Genesee Finger Lakes Regional Planning Council (GFLRPC) and received a good overview of what their capabilities are, they gave them an overview of the Town of Kendall and what we hope to accomplish with the Comprehensive Master Plan (CMP). The Town will be waiting to hear from them regarding their proposal.
- b) Updating the code for larger Lakefront and Lakeview Lots - Discussion took place on 2nd accessory buildings and proposed addition to WR Code - included with minutes on the back of the December 19, 2024 agenda.

NEW BUSINESS:

- Planning Board - Re-appointments: Member Jeff Conte will be re-appointed to the Planning Board.
- The Planning Board 2025 meeting schedule: Meetings will be held the fourth Tuesday of each month starting at 7:00 p.m.

CODE ENFORMCENMENT UPDATE:

- Code Enforcement Hennekey told the board he has nothing new, just the farm labor housing for Heberle Farms.

TOWN BOARD UPDATE:

In the absence of Town Board Liaison Jennings Chairman Newell gave the board the update Town Board Liaison had emailed to him. Update as follows:

- There may be a possible additional award of up to 1.7 million dollars for the sewer project.
- LaBella continues to craft the engineering and distribution plans for water district 11. Once completed that will pass onto USDA who will finalize our financing.
- The survey is completed at our new park on County Line Road. Councilwoman Barb Flow will be meeting with her committee in the next couple of weeks.
- The fencing is completed at Morton Cemetery after five years of fighting with the State to deliver us the funding promised.
- There will be a special year end meeting held on December 30, 2024 at 1 p.m. The organizational meeting will be held January 2, 2025 at 7 p.m.

COUNTY PLANNING BOARD UPDATE:

The December meeting was canceled.

APPROVAL OF MIINUTES:

Minutes from November 26, 2024 meeting submitted by Recording Secretary Bakutis were reviewed and amended.

ADJOURNEMENT:

Mindy Zyra made a motion to adjourn, seconded by Jon Gainer. All in favor. Meeting adjourned at 7:59p.m.

NEXT MEETING:

Tuesday, January 28, 2025 at 7:00 p.m.

Meeting notes originally recorded and drafted by Tammy Bakutis. Final version after Planning Board review of draft on January 28, 2025 completed by Joanna Fraser.

Respectfully Submitted,

Tammy Bakutis & Joanna Fraser
Recording Secretary