

KENDALL TOWN BOARD  
Tuesday, November 19, 2024 7:00 p.m.  
Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammarata called the meeting to order at 7:07 p.m., and led the Pledge of Allegiance.

ROLL CALL

Councilman Bentley	present
Councilwoman Flow	present
Councilman Jennings	present
Councilman Martin	absent
Supervisor Cammarata	present

SUPERVISOR’S REMARKS :

This past month we have been working on the following:

Wastewater easements and approvals from EFC,  
Water District 11 PER (preliminary engineering report) from LaBella, after receiving approval from USDA to use our income survey,  
Quotes for Fencing for Morton Union Cemetery and for Garage Doors at the Kendall Highway Garage, and  
Funding for repairing the chapel at Beechwood Cemetery.  
The budget was delivered to the county departments.

Thank You.

Councilwoman Flow made a motion to accept the following minutes. All were in favor.

October 15, 2024  
November 7, 2024  
November 11, 2024

CORRESPONDENCE

- Association of Towns re. delegate assignation
- Resignation letter from Planning and Zoning boards’ secretary Bakutis
- Orleans County Planning & Development re. upcoming vacancies
- Medina Sandstone Society for funding Beechwood Cemetery Chapel
- Department of Environmental Services approving confirmation of our wastewater project to the Monroe County Pure Waters Master Plan
- USDA's Compliance Review & Assessment
- Judge Kluth re. Court Clerk replacement

PUBLIC COMMENT

Truda Slocum – asked why the sewer district bidding and start has to come before Water District Eleven.

Supervisor Cammarata clarified and detailed that the two projects are separate completely in terms of finances, engineering, and planning. One has nothing to do with the other. Both are worked on simultaneously.

## REPORTS OF COMMITTEES, BOARDS AND DEPARTMENT HEADS

### Standing Committees

Public Safety/Emergency Services & Occupational Safety – Martin  
Buildings & Grounds – Martin  
Highway – Martin  
No report

Community Relations - Flow  
Culture & Recreation – Flow  
Information Services – Flow  
Methodist Church Lasagna dinner coming up  
Community Tree Lighting December 4<sup>th</sup>  
Kids' concert for seniors will be on December 11<sup>th</sup>.

Human Resources and Ethics – Bentley  
Employee Benefits – Bentley  
New employee at Highway Dept. has not had his insurance premium taken from his check.  
The new Court Clerk has been given her onboarding papers.

Planning, Zoning & Agriculture – Jennings/Bentley  
The Zoning Board of Appeals would like more precise language in the Code, addressing larger waterfront lots. The Planning Board Chair expressed reluctance to do this task and wants each application to be determined separately through variance procedures. The Zoning Board is concerned with consistency and equal protection. The process of adding necessary language is simple, or to change the zoning classification, and would not require excessive time, or outside writing or legal assistance.  
The issue of livestock animals at the lake will not be pursued at this point.

Finance, Taxes & Special Districts – Cammarata  
The budget is done. There was a 7 cent increase per thousand.  
The sewer district bidding will likely be in January. The easements' returns are at 75%.

Orleans County Legislature – John Fitzak  
The county budget has been filed. NYS mandates have determined most of the spending.

It may be worthwhile for the Board to utilize the Genesee/Fingerlakes Regional Planning Council Services, as it may be less expensive than non-government agencies to guide the Master Plan re-do.

#### Boards

Planning Board – B. Newell, Chair – no report

Zoning Board – P. Bolton, Chair – no report

#### Department Heads

Assessor – L. Hewitt – no report

Code Enforcement – P. Hennekey

Property maintenance issues have been addressed.

A new home subdivision and a site plan review are being reviewed.

Highway – E. Maxon

Fencing at Route 18 and Countyline Road has been completed.

Snow markers will be placed.

Historian – L. Richardson – no report

Recreation – M. Werth / E. LaMay – no report

Town Clerk A. Richardson – written report submitted

Town Justice – D. Kluth – written report submitted

Supervisor – A. Cammarata – written report submitted

## **RESOLUTIONS**

Councilman Jennings made the following motion, which was seconded by Councilwoman Flow:

### **RESOLUTION 81-1124 EXTENSION OF THE SNOW AND ICE CONTRACT WITH NEW YORK STATE DEPARTMENT OF TRANSPORTATION**

BE IT HEREBY RESOLVED that the Town Board of the Town of Kendall authorizes Supervisor Cammarata to execute an agreement with the New York State Department of Transportation, extending the Municipal Snow and Ice Contract between the Town and NYS DOT for the 2024-2029 contract years, subject to attorney approval as to form, content and legal compliance.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Bentley made the following motion, which was seconded by Councilwoman Flow:

**RESOLUTION 82-1124 ACCEPTING SECRETARY BAKUTIS' RESIGNATION**

WHEREAS, Tammy Bakutis has served the Town of Kendall as secretary for the Planning Board and Zoning Board of Appeals for many years, and has also served as Recreation Secretary and as Deputy Town Clerk, in a conscientious manner, and,

WHEREAS, Tammy has submitted her resignation, effective as of January 1, 2025, so now the Kendall Town Board does

RESOLVE, to thank her for the years of service, and also

RESOLVE, to accept her resignation and extend its best wishes to her in her future endeavors.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, which was seconded by Councilman Jennings:

**RESOLUTION 83-1124 BUDGET TRANSFER**

BE IT HEREBY RESOLVED, to decrease Water District Six Account SW68310.40, Contractual Kendall, by \$519.35, and to increase Water District Six Account SW68310.41, Contractual Murray, by \$210.00 and Water District Six Account SW68310.43, Contractual Water, by \$309.35.

BE IT ALSO RESOLVED, to decrease General Account A1420.40, Attorney Contractual, by \$2,813.25, and to increase General Account A1355.40, Assessor Contractual, by \$16.99 and Account A1620.40, Buildings Contractual, by \$2,796.26.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Jennings made the following motion, which was seconded by Councilman Bentley:

**RESOLUTION 84-1124 SCHEDULING YEAR END MEETING**

BE IT RESOLVED, to schedule a year end meeting on December 27, 2024, to be held at the Kendall Town Hall, at 3:00 pm., to pay year end claims and to conduct any other year end business. This meeting is to be published in the official newspaper and on the town's website.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Bentley made the following motion, which was seconded by Councilman Jennings:

**RESOLUTION 85-1124 RECOMMENDING THE ORLEANS COUNTY PLANNING BOARD APPOINT BRUCE NEWELL**

It is hereby resolved that Bruce Newell be recommended for reappointment as the representative for the Town of Kendall to the Orleans County Planning Board to a term of three years, beginning with the year 2025.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, which was seconded by Councilman Bentley:

**RESOLUTION 86-1124 ACCEPTING LAURIE KOELLE'S RESIGNATION**

Resolved, to accept, with regret, Laurie Koelle's resignation as Town of Kendall Justice Court Clerk, which was received in September. Her last day of employment will be December 31, 2024, and also

Resolved, to thank Mrs. Koelle for her dedicated service to the Town of Kendall in this role, and to wish her well.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Jennings made the following motion, which was seconded by Councilwoman Flow:

**RESOLUTION 87-1124 APPOINTING SUSAN WEISS AS TOWN OF KENDALL JUSTICE COURT CLERK**

Whereas a vacancy will be created in the Court Clerk position upon the resignation of our current Court Clerk, as of January 1, 2025, and

Whereas Justice Kluth has interviewed and recommended Susan Weiss to fill this vacancy, and

Whereas the Town Board wishes to encourage cross over time and training for this vital position,

Resolved, to appoint Susan Weiss as a Town of Kendall Justice Court Clerk, effective immediately.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Bentley made the following motion, which was seconded by Councilwoman Flow:

**RESOLUTION 88-1124 MORTON UNION CEMETERY FENCING AWARD TO ROC CITY FENCE**

BE IT RESOLVED, that the Kendall Town Board authorizes Supervisor Cammarata to sign a letter of agreement with ROC City Fence, located at 90 Alpha Street, Rochester, N.Y. 14612. ROC CITY Fence submitted the lowest of three quotes. ROC CITY Fence will furnish and install 1,070 feet of 4 feet high black commercial grade chain link fence at a total cost of \$19,500. Initial Payment of \$9750.00 and remaining balance of \$9,750.00 will be paid upon completion of the fencing.

Discussion: It is galvanized. It will come with a three year warranty.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, which was seconded by Councilman Bentley:

**RESOLUTION 89-1124 REPLACING GARAGE DOORS AT THE KENDALL HIGHWAY GARAGE**

BE IT RESOLVED, the Kendall Town Board, after receiving three quotes for replacement of garage doors at the Kendall Highway Garage, and after conferring with Highway Superintendent Eric Maxon, authorizes Supervisor Cammarata to sign a letter of agreement with Woodruff Door Co. Inc., P O BOX 366, Batavia, New York 14021 at a total cost of \$42,545.00

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Jennings made a motion to accept the claims, as presented, and to pay the bills. This motion was seconded by Councilwoman Flow. All were in favor.

**PAYMENT OF CLAIMS**

General Fund	Abstract 11	\$ 53,693.14	Vouchers 581-612
Highway Fund	Abstract 11	\$ 117,511.89	Vouchers 583,600,610,613-650
Light District One	Abstract 11	\$ 396.28	Voucher 599
Light District Two	Abstract 11	\$ 250.93	Voucher 599
Light District Three	Abstract 11	\$ 125.61	Voucher 599
Water District Six	Abstract 11	\$ 2,566.05	Vouchers 611,651,652
Water District Ten	Abstract 11	\$ 1,625.00	Voucher 653
Water District Eleven	Abstract 11	\$ 1,543.99	Voucher 654

Sewer District One Abstract 11 \$ 1,055,075.19 Vouchers 655-658  
**TOTAL: \$ 1,232,788.08**

## PENDING ISSUES

Morton Union Cemetery – fence contractor is hired.

Curtis Park – meeting on Wednesday to set path forward, and explore funding possibilities, including through a foundation of Roosevelt Bouie.

The snowmobile club has submitted a request to continue its use of Curtis Park, and its insurance information. It is probably fine for this year, but the future use for this will be revisited. Supervisor Cammarata will check with the attorney.

Semiquincentennial (250 year) Celebrations

Fireworks are planned. No other community organizations have responded with ideas.

Newsletter

“Kendall Times” suggested as possible name.

Goal is to put the first one out January 1<sup>st</sup>.

Cemetery Solar Lights

Current ones will not work, but more are being researched.

ARPA Funding meeting

Final template will be sent to the Treasury Department

## NEW BUSINESS

USDA came in for a policy audit. Some omissions have been corrected. Language interpretation requirements were addressed.

Rugs are necessary to protect the flooring in the foyer, at least in the winter. Councilman Bentley has contacted a company which provides a rotating carpet service. The rugs are removed and cleaned weekly. Fifty dollars per week would provide seven area rugs.

The NYSERDA grant money is very close to be awarded.

With no further business coming before the Board, Councilman Bentley made a motion to adjourn. Motion seconded by Councilwoman Flow. All agreed. Meeting was adjourned at 7:58 p.m.

Respectfully Submitted,

Amy K. Richardson, Kendall Town Clerk

