

KENDALL TOWN BOARD  
Tuesday, December 17, 2024 7:00 p.m.  
Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammarata called the meeting to order at 7:04 p.m., and led the Pledge of Allegiance.

ROLL CALL

Councilman Bentley	present
Councilwoman Flow	present
Councilman Jennings	present
Councilman Martin	absent
Supervisor Cammarata	present

SUPERVISOR’S REMARKS

Meetings!

This is the word which best describes our activities.

I had a conference call with Fiscal Advisors and S & P Financial, regarding a review of our financial status. Oddly, towns with population under 5K get a negative mark, which does not make sense to me, and I addressed that with them, stating our number of households has increased over a three-year period, and between May thru September our population increases due to the “snow birds” return. We will have to see what the results are.

Met, along with Newell and Zyra of the Planning Board, with Genesee Region Finger Lakes Planning Council for assisting in consultation services for our Comprehensive Plan.

Conference Call with LaBella Associates, reviewing our final ARPA disbursements prior to submission to U S Treasury before year end.

Conference Call with IDC discussing award of \$1,400.00, for new doors at the chapel in Beechwood Cemetery.

These as well as many discussions regarding our status with on-going projects of sewer and water.

Thus, we continue to move forward for our constituents.

CORRESPONDENCE

- KCSD – request for building use for May school election
- EFC – revolving fund award
- Monroe County Department of Transportation - sewer

## REPORTS OF COMMITTEES, BOARDS AND DEPARTMENT HEADS

### Standing Committees

Public Safety/Emergency Services & Occupational Safety – Martin  
Buildings & Grounds – Martin  
Highway – Martin  
No report sent

Community Relations – Flow – Garden Club made things for school scholarship sale  
Culture & Recreation – Flow – Tree Lighting party was popular; Chorus for seniors group was great; T-ball registration has begun  
Information Services – Flow - Town Board minutes are behind

Human Resources and Ethics – Bentley  
Employee Benefits – Bentley  
Deferred compensation information is complete.  
The beneversal card (FSA) plan is not working as understood; inquires have been made

Planning – Jennings  
Councilman Bentley asked if any progress is being made about lakefront and lakeside large lot owners being able to erect accessory structures.  
Supervisor Cammarata said it was being discussed.  
CEO Hennekey, who has attended every planning meeting, said that the work was being tabled until the new Master Plan is devised, as decided by the planning board.  
Supervisor Cammarata said that Planning Board Chairman Newell, perhaps not at a public meeting, has decided to address it, after all, and has conferred with Attorney Meier. Something will be done to accommodate those residents.  
CEO Hennekey restated that the planning board has done nothing on this, so far.

Zoning & Agriculture – Bentley  
Nothing new to report

Finance, Taxes & Special Districts – Cammarata  
Nothing new to report

### Boards

Planning Board – B. Newell, Chair – no report sent  
Zoning Board – P. Bolton, Chair – no report sent

## Department Heads

Assessor – L. Hewitt – no report sent

Code Enforcement – P. Hennekey

Two new homes have been finalized.

Troutburg is stagnant. Their P.I.L.O.T. program is nearly complete. A discussion about the frustration with this program was held.

The Center Road solar farm is showing signs of progress.

Highway – E. Maxon

Guardrails for Thompson Road bridge are being built.

The dump brush pile has been burned back.

The vehicles are being maintained, to prepare for winter.

The paperwork for the Ice & Snow agreement is done.

The kids' tour was fun.

CHiPS reimbursement is due to arrive any time.

The season's final ditch mowing is nearly complete.

Christmas decorations have been hung.

Historian – L. Richardson – no report

Recreation – M. Werth / E. LaMay – no report

Town Clerk A. Richardson – written report submitted

Town Justice – D. Kluth – written report submitted

Supervisor – A. Cammarata – written report submitted

## **RESOLUTIONS**

Councilwoman Flow made the following motion, which was seconded by Councilman Bentley:

### **RESOLUTION 91-1224 BUDGET AMENDMENTS TO HIGHWAY FUND**

BE IT HEREBY RESOLVED, to increase Highway Account DA3501 Consolidated Highway, State Aid, by \$20,000.00, and to increase Highway Expense Accounts: DA5142.4 Snow Removal, Contractual, by \$15,000.00, and DA5130.40 Machinery Contractual, by \$5,000.00.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, which was seconded by Councilman Bentley:

**RESOLUTION 92-1224 BUDGET AMENDMENT GENERAL**

BE IT RESOLVED, to increase General Accounts A2770.12, by \$17,925.04, and A2770 Miscellaneous Other Unclassified Revenue, by \$1,574.96 and increase General Account Expense A8810.43 Morton Union Cemetery, by \$19,500.00.

Discussion: ROC City Fencing has been chosen to complete this project.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Jennings made the following motion, which was seconded by Councilwoman Flow:

**RESOLUTION 93-1224 BUDGET TRANSFERS GENERAL**

BE IT RESOLVED, to decrease the following General Accounts:

A8010.10 Zoning, Personal Services, by \$980.00,  
A9060.80 Employee Benefits and Medical Insurance, by \$2,758.88,  
and A8020.11 Planning Extra Help, by \$320.00; and

To increase the following General Accounts:

A1410.11 Town Clerk Deputy Services, by \$980.00,  
A1450.40 Elections, by \$2,758.88,  
and A7310.11 Culture and Recreation Extra Help, by \$320.00; and

BE IT ALSO RESOLVED, to decrease General Account A1990.40 Special Items Contingent, by \$6,691.34, and to increase the following General Accounts:

A1220.42 Supervisor Payroll, by \$600.00,  
A1620.41, Buildings Security, by \$994.00,  
A1620.40 Buildings Contractual, by \$4,758.12,  
A1670.40 Central Print & Mailing, by \$240.41,  
A3620.40 Code Enforcement Contractual, by \$52.56, and  
A8810.42 Greenwood Cemetery, by \$46.25.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Bentley made the following motion, which was seconded by Councilman Jennings:

**RESOLUTION 94-1224 ENGAGEMENT LETTER WITH ALLIED CPA's, PC**

BE IT RESOLVED the Kendall Town Board authorizes Supervisor Cammarata to sign an engagement letter with Allied CPA's, 501 John James Audubon, Suite 390, Amherst, N.Y. 14228, for services for the year ending 2024. This engagement letter is for the following fee structure: Financial Statement Audit, \$7,000.00, Preparation of AFR, \$1,000.00, and Agreed upon Procedures for Town Court, \$750.00.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, which was seconded by Councilman Jennings:

**RESOLUTION 95-1224 AUTHORIZING GASB75 SERVICE AGREEMENT WITH BURKE GROUP**

BE IT RESOLVED, the Kendall Town Board authorizes Supervisor Cammarata to sign an engagement letter with the Burke Group, 80 Linden Oaks Drive, Suite 210, Rochester, New York 14624, for services of a post-retirement healthcare plan, not to exceed \$2,500.00.

Discussion: This is a requirement of the audit procedure.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Jennings made the following motion, which was seconded by Councilman Bentley:

**RESOLUTION 96-1224 AUTHORIZATION FOR AIR PURIFICATION UNITS AT KENDALL HIGHWAY GARAGE**

Whereas, an air purification system is necessary at the highway garage, and

Whereas three estimates for the installation of five air purification units have been obtained and compared by this Town Board,

BE IT RESOLVED, the Kendall Town Board authorizes Supervisor Cammarata to sign an agreement with AIRE DEB CORP, 140 Dersam Road, Alden, N.Y. 14004, at a cost not to exceed \$28,350.00. Funds received from the American Rescue Plan, [ARPA] will be used for this enhancement to the Kendall Highway Garage.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Bentley made the following motion, which was seconded by Councilwoman Flow:

**RESOLUTION 97-1224 CHANGING END OF YEAR MEETING DATE AND TIME**

Whereas it is necessary to allow time to collect claims and prepare and audit an Abstract in preparation for a year end business meeting, while accommodating holidays,

Be it Resolved, to change the year end meeting date to December 30, 2024, at 2:00 in the afternoon.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, which was seconded by Councilman Jennings:

**RESOLUTION 98-1224 2025 ORGANIZATIONAL MEETING**

Be it Resolved, to schedule the 2025 Organizational Meeting for Thursday, January 2, 2025, at 7:00 p.m. at the Kendall Town Hall.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Jennings made a motion to pay the claims, as presented. Seconded by Councilwoman Flow. All ayes. Pay the bills.

**PAYMENT OF CLAIMS**

General Fund	Abstract 12	\$ 42,669.51	Vouchers 659-691
Highway Fund	Abstract 12	\$ 31,743.63	Vouchers 660,673,692-712
Light District One	Abstract 12	\$ 416.45	Voucher 675
Light District Two	Abstract 12	\$ 263.59	Voucher 675
Light District Three	Abstract 12	\$ 134.12	Voucher 675
Water District Six	Abstract 12	\$ 70.03	Vouchers 691,713
Sewer District One	Abstract 12	<u>\$ 67,023.89</u>	Vouchers 714,715
	<b>TOTAL:</b>	<b>\$ 142,321.22</b>	

**PENDING ISSUES**

Morton Union Cemetery

Supervisor Cammarata commended Councilwoman Flow for her persistence and diligence in pursuing this funding. It has finally come to fruition. The fence and flag projects are completed.

#### Sewer Project

80% of the easements have been received. That is excellent. The permits from NYS Environmental Facilities Corporation are submitted for review, and are available for possible funding.

The bid opening has been scheduled.

#### Community committee for Curtis Park utilization

Brush has been cleared. The survey has been completed.

No one is aware of who is receiving or paying the electric bill for this property.

Highway Superintendent Maxon will try to find this information.

#### 250th anniversary of USA celebrations

Nothing new to report. A committee is needed.

#### Newsletter

Councilman Bentley will need help publishing a quarterly newsletter. The first is slated to be out around January 1<sup>st</sup>.

#### Beechwood cemetery building restoration

We may need competitive quotes.

ARPA Funding meeting – all paperwork will be finalized after LaBella sends information.

### NEW BUSINESS

Rugs for town hall foyer to protect flooring and aid appearance of the entrance will be provided by a NYS-listed contractor who provides weekly service. Councilman Bentley will schedule this service.

Councilman Bentley said he was told that Councilman Jennings plans to resign, and that a replacement has already been chosen. That should not be decided unilaterally.

Supervisor Cammarata said that discussion would require an executive session, and since no letter of resignation has been received, it is premature to discuss.

Clerk Richardson mentioned that the rug in the courtroom needs a deep clean. The cleaner will work on that this weekend.

Best date for Abstract 13 voucher submission was discussed and decided as December 27<sup>th</sup>.

With no further business being brought forward, Councilman Jennings made a motion to adjourn. The motion was seconded by Councilwoman Flow. All were in agreement. Meeting was adjourned at 8:07 p.m.

Respectfully Submitted,  
Amy K. Richardson

